UTHealth | **School of Biomedical Informatics**

**The University of Texas**
Health Science Center at Houston

# Petition for Equivalency Credit

Transfer credit for equivalent courses taken elsewhere may be awarded and used to meet degree requirements if their equivalency to a SBMI degree program course is approved through a Petition for Equivalency Credit (PEC). The maximum number of transferable semester credit hours is 3 for the certificate program, 12 for the master's program and 36 for the doctoral program.

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**Instructions:**
*Before you begin, please be sure that an official transcript from the transferring school is on file with the Office of the Registrar showing completion of the course with a satisfactory grade (B or above).*
1. Complete Section A of PEC Form.
2. Attach a copy of the course syllabus from the transferring school.
3. Submit PEC Form and course syllabus to Office of Academic Affairs for processing.

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Section A:


**Student's Name**: _____ **Date:** _____


**Student ID Number**: _____ **Program**: Master's Program      PhD Program

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*I request equivalency credit for SBMI Course:*


_____ ___       _____ _____
  Course #         Title of Course                                                                      Credit Hours

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**Transferring School:** _____

| Course # | Title of Course | Cr Hrs | Grade | Transcript | Term/Yr Completed |
|---|---|---|---|---|---|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

Section B:

**Printed Name of UT SBMI Faculty Member to Review Course:** _____

### FACULTY ASSESSMENT OF PETITION FOR EQUIVALENCY CREDIT OF CONTENT
(to be completed by faculty reviewing course)

| THEORY COURSE | YES | NO | COMMENTS |
|---|---|---|---|
| Is the proportion of time spent on each topic equivalent to the UT course? | | | |
| Is the content depth equivalent to the UT course? | | | |
| Is there subject matter taught in the UT course which is not covered in the transfer course? List these topics: | | | |
| Are the written assignments required by the UT course addressed in the same or similar way in the student's course? | | | |

☐ **APPROVED** ☐ **DENIED**

| | | |
|---|---|---|
| Faculty Member Reviewing Course (Print Name) | Signature | Date |

| | | |
|---|---|---|
| Associate Dean for Academic Affairs (Print Name) | Signature | Date |

CC:     Advisor
          Student file
          Registrar's Office